

**SMALL-SCALE CDM PROGRAMME ACTIVITY DESIGN DOCUMENT FORM  
(CDM-SSC-CPA-DD) - Version 01**



**NAME /TITLE OF THE PoA: African Clean Energy Switch – Biogas  
(ACES-Biogas)**



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**CLEAN DEVELOPMENT MECHANISM  
SMALL-SCALE PROGRAM ACTIVITY DESIGN DOCUMENT FORM (CDM-SSC-CPA-DD)  
Version 01**

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**Annexes**

Annex 1: Contact information on entity/individual responsible for the CPA

Annex 2: Information regarding public funding

Annex 3: Baseline information

Annex 4: Monitoring plan

**NOTE:**

- (i) This form is for submission of CPAs that apply a small scale approved methodology using the provision of the proposed small scale CDM PoA.
- (ii) The coordinating/managing entity shall prepare a CDM Small Scale Programme Activity Design Document (CDM-SSC-CPA-DD)<sup>1,2</sup> that is specified to the proposed PoA by using the provisions stated in the SSC PoA DD. At the time of requesting registration the SSC PoA DD must be accompanied by a CDM-SSC CPA-DD form that has been specified for the proposed SSC PoA, as well as by one completed CDM-SSC CPA-DD (using a real case). After the first CPA, every CPA that is added over time to the SSC PoA must submit a completed CDM-SSC CPA-DD.

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<sup>1</sup> The latest version of the template form CDM-CPA-DD is available on the UNFCCC CDM web site in the reference/document section.

<sup>2</sup> At the time of requesting validation/registration, the coordinating managing entity is required to submit a completed CDM-POA-DD, the PoA specific CDM-CPA-DD, as well as one of such CDM-CPA-DD completed (using a real case).

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**SECTION A. General description of small scale CDM programme activity (CPA)**

**A.1. Title of the small-scale CPA:**

[Name of CPA] CPA [CPA number] (CPA-[number])

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Date: [date]

**A.2. Description of the small-scale CPA:**

[Description of the CPA including details about the technology]

**A.3. Entity/individual responsible for the small-scale CPA:**

[Name of CPA], [Country]

Contact details of the implementer are provided in Annex I.

**A.4. Technical description of the small-scale CPA:**

**A.4.1. Identification of the small-scale CPA:**

**A.4.1.1. Host Party:**

[Country]

**A.4.1.2. Geographic reference or other means of identification allowing the unique identification of the small-scale CPA (maximum one page):**

This SSC-CPA will disseminate biogas systems over [location]. The primary means to uniquely identify the activities under the SSC-CPA is by means of buyer information collected through Sales Agreements. This will at least include serial number, customer name, address, date of sale, and where practical also GPS coordinates.

The unique identification of the SSC-CPA is the code (CPA-[]) for [].

**A.4.2. Duration of the small-scale CPA:**

**A.4.2.1. Starting date of the small-scale CPA:**

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The starting date of this CDM programme activity is the date at which the sale of the biogas systems with specific Sales Agreements and the recording of such sales begin. This is the []. The starting date of this SSC-CPA is after the commencement of validation of the Programme of Activities, i.e. the date on which the SSC-PoA-DD was published for global stakeholder consultation.

**A.4.2.2. Expected operational lifetime of the small-scale CPA:**

21 years

**A.4.3. Choice of the crediting period and related information:**

Renewable crediting period

**A.4.3.1. Starting date of the crediting period:**

[Date of crediting period].

**A.4.3.2. Length of the crediting period, first crediting period if the choice is renewable CP:**

The [first] crediting period is [ ] years.

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**A.4.4. Estimated amount of emission reductions over the chosen crediting period:**

<b>Year</b>	<b>Estimation of project activity emissions (tonnes of CO<sub>2</sub>e)</b>	<b>Estimation of baseline emissions (tonnes of CO<sub>2</sub>e)</b>	<b>Estimation of leakage (tonnes of CO<sub>2</sub>e)</b>	<b>Estimation of overall emission reductions (tonnes of CO<sub>2</sub>e)</b>
Year 1	0			
Year 2:	0			
Year 3:	0			
...	0			
<b>Total</b>	0			

**A.4.5. Public funding of the CPA:**

[Information on public funding]

**A.4.6. Information to confirm that the proposed small-scale CPA is not a de-bundled component**

According to the Guidelines on assessment of de-bundling for SSC project activities (version 03) published as annex 13 of the meeting report of EB 54<sup>3</sup> the CPA is exempted from performing a de-bundling check i.e. considered as being not a de-bundled component of a large scale activity if the following condition applies:

*10. If each of the independent subsystems/measures (e.g. biogas digester, solar home system) included in the CPA of a PoA is no greater than 1% of the small scale thresholds defined by the methodology applied<sup>4</sup>, then that CPA of PoA is exempted from performing de-bundling check i.e. considered as not being a de-bundled component of a large scale activity.*

Each of the biogas systems included in the CPA is not greater than 1% of the small scale threshold which is 450 kW for thermal energy as follows:

<sup>3</sup> EB 54 Annex 13

<sup>4</sup> i.e. 150 kW installed capacity or 0.6 GWh annual energy savings or 0.6 ktCO<sub>2</sub>e annual emission reductions.

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[Details of capacity of biogas technology]

**A.4.7. Confirmation that small-scale CPA is neither registered as an individual CDM project activity or is part of another Registered PoA:**

This SSC-CPA is neither registered as an individual CDM project activity or is part of another registered PoA.

**SECTION B. Eligibility of small-scale CPA and Estimation of emissions reductions**

**B.1. Title and reference of the Registered PoA to which small-scale CPA is added:**

African Clean Energy Switch - Biogas (ACES-Biogas)

**B.2. Justification of the why the small-scale CPA is eligible to be included in the Registered PoA:**

This SSC-CPA follows the stated goal of the PoA and eligibility criteria for inclusion in the PoA as determined in chapter A.4.2.2. of the PoA-DD:

- The SSC-CPA will be involved in the dissemination of biogas systems within the geographical region of the PoA.
- Each SSC-CPA will be limited to 45MW installed capacity/year based on sales records. Any additional fuel switch will not be counted towards ERs.
- The CPA implementer has signed contractual agreements with the CME to participate in the PoA. Those agreements include the respective rights and responsibilities of both parties, e.g. approval procedures by the CME and monitoring requirements.
- The SSC-CPA is validated in order to be included in the PoA.
- The proposed SSC-CPA is a voluntary action by the CPA implementer.
- The CPA complies with baselines and monitoring methodology requirements (AMS-I.E version 04)
- The CPA is additional as demonstrated in the additionality criteria in section E.5.2 of the PoA-DD
- The CPA is not a de-bundled component of another CPA or CDM project activity and follows the de-bundling criteria as described in A.4.4.1 of the PoA-DD
- The CPA does not double-count any of its appliances for the ERs.
- No public Official Development Assistance funding has been used for the implementation or operation of the CPA, which requires the purchase of CERs from this CPA.
- The CPA complies with the host country approval stipulations.

**B.3. Assessment and demonstration of additionality of the small-scale CPA , as per eligibility criteria listed in the Registered PoA:**

The SSC-CPA faces a number of barriers to overcome as outlined in sections A.4.3. and E.5.1. of the SSC-PoA-DD.

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As per section E.5.2. of the SSC-PoA, this SSC-CPA meets the additionality criteria of the [] approach, as follows:

[Details of additionality]

**B.4. Description of the sources and gases included in the project boundary and proof that the small-scale CPA is located within the geographical boundary of the registered PoA.**

The gas included is carbon dioxide in the project boundary that is the physical, geographical site of the biogas system.

The CPA will disseminate biogas systems [location]. [Country] is one of the East African states that form the geographical boundary of the PoA.

Source		Gas	Included ?	Justification / Explanation
Baseline	Combustion of charcoal or firewood	CO <sub>2</sub>	yes	Source of baseline emissions
		CH <sub>4</sub>	no	Excluded as per methodology
		N <sub>2</sub> O	no	Excluded as per methodology
Project Activity	Operation of biogas system	CO <sub>2</sub>	no	Excluded as per methodology
		CH <sub>4</sub>	no	Excluded as per methodology
		N <sub>2</sub> O	no	Excluded as per methodology

**B.5. Emission reductions:**

**B.5.1. Data and parameters that are available at validation:**

<b>Data / Parameter:</b>	NCV <sub>biomass</sub>
Data unit:	TJ/tonne
Description:	Net calorific value of the non-renewable woody biomass that is substituted
Source of data used:	IPCC as quoted in AMS I.E.
Value applied:	0.015
Justification of the choice of data or description of measurement methods and procedures actually applied :	Default value that is provided in AMS I.E.

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Any comment:	
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<b>Data / Parameter:</b>	<b>EF<sub>projected-fossilfuel</sub></b>
Data unit:	tCO <sub>2</sub> /TJ
Description:	Emission factor for the substitution of non-renewable woody biomass by similar consumers.
Source of data used:	AMS I.E.
Value applied:	81.6
Justification of the choice of data or description of measurement methods and procedures actually applied :	Stipulated in AMS I.E.: This value represents the emission factor of the substitution fuels likely to be used by similar users, on a weighted average basis.
Any comment:	

<b>Data / Parameter:</b>	<b>f<sub>NRB,y</sub></b>
Data unit:	Fraction
Description:	Fraction of woody biomass used in the absence of the project activity in year y that can be established as non renewable biomass using survey methods
Source of data used:	FAO, national forestry agencies and environmental authorities
Value applied:	[]
Justification of the choice of data or description of measurement methods and procedures actually applied :	[]
Any comment:	see Annex 3 Baseline Information for further details

<b>Data / Parameter:</b>	<b>L</b>
Data unit:	Fraction
Description:	Net to gross adjustment factor to account for leakages
Source of data used:	AMS-I.E.
Value applied:	0.95
Justification of the choice of data or description of measurement methods and procedures actually applied :	B <sub>y</sub> is multiplied by a net to gross adjustment factor of 0.95 to account for leakages, in which case surveys are not required
Any comment:	

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Data / Parameter:	$C_y$
Data unit:	Tonnes/year
Description:	Estimate of average annual consumption of woody biomass per old appliance
Source of data used:	[]
Value applied:	[]
Justification of the choice of data or description of measurement methods and procedures actually applied :	[]
Any comment:	

**B.5.2. Ex-ante calculation of emission reductions:**

According to the applied methodology, emission reductions would be calculated as follows:

$$ER_y = B_y \cdot f_{NRB,y} \cdot NCV_{biomass} \cdot EF_{projected-fossilfuel}$$

Where:

$ER_y$	Emission reductions during the year y in tCO <sub>2</sub> e
$B_y$	Quantity of woody biomass that is substituted or displaced in tonnes ( $B_{y \text{ before}} - B_{y \text{ after}}$ )
$f_{NRB,y}$	Fraction of woody biomass used in the absence of the project activity in year y that can be established as non-renewable biomass using survey methods
$NCV_{biomass}$	Net calorific value of the non-renewable woody biomass that is substituted. The IPCC default for wood fuel, 0.015 TJ/tonne is applied
$EF_{projected-fossilfuel}$	Emission factor for the substitution of non-renewable woody biomass by similar consumers. As per methodology, a value of 81.6 tCO <sub>2</sub> /TJ is employed

$B_y$  is determined by using one of the following options.

- (a) Calculated as the product of the number of appliances multiplied by the estimate of average annual consumption of woody biomass per appliance (tonnes/year); This can be derived from historical data or estimated using survey methods; or
- (b) Calculated from the thermal energy generated in the project activity as:

$$B_y = HG_{p,y} / (NCV_{biomass} * h_{old})$$

Where:

$HG_{p,y}$	I. Quantity of thermal energy generated by the new renewable energy technology in the project in year y (TJ)
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- $\eta_{old}$
1. Efficiency of the system being replaced, measured using representative sampling methods or based on referenced literature values (fraction), use weighted average values if more than one type of system is being replaced;
  2. A default value of 0.10 may be optionally used if the replaced system is a three stone fire, or a conventional system with no improved combustion air supply or flue gas ventilation system, i.e. without a grate or a chimney; for other types of systems a default value of 0.2 may be optionally used

The option [] was chosen to calculate the  $B_y$  of the biogas system:

$$B_y = N \times C_y \times f_{dis} \times L$$

Where:

- N Number of biogas systems operational
- $C_y$  Estimate of average annual consumption of woody biomass per old appliance (tonnes/year)
- $f_{dis}$  Displacement rate of the average annual consumption of woody biomass per old appliance
- L The fraction by which emission reductions are multiplied to obtain an assessment adjusted for leakage risks. As per methodology, a value of 0.95 is employed.

The number of biogas systems (N) is determined as the fraction of days in a year for each installed biogas system ( $t_{fraction,y}$ ) multiplied by the fraction of these biogas systems to be still in use.

$$N = U \times \sum_{i=1}^n t_{fraction,y}$$

Where:

- U Usage, the fraction to adjust for drop off of biogas systems
- $t_{fraction,y}$  Fraction of days in a year for each installed biogas system
- n Number of biogas systems in the records

Replacing the variables in the formula above by the values listed in chapter B.5.1. and B.6 the calculation of the estimated  $ER_y$  is presented next.

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**B.5.3. Summary of the ex-ante estimation of emission reductions:**

<b>Year</b>	<b>Estimation of project activity emissions (tonnes of CO<sub>2</sub>e)</b>	<b>Estimation of baseline emissions (tonnes of CO<sub>2</sub>e)</b>	<b>Estimation of leakage (tonnes of CO<sub>2</sub>e)</b>	<b>Estimation of overall emission reductions (tonnes of CO<sub>2</sub>e)</b>
Year 1	0			
Year 2:	0			
Year 3:	0			
...	0			
<b>Total</b>	0			

**B.6. Application of the monitoring methodology and description of the monitoring plan:**

**B.6.1. Description of the monitoring plan:**

The monitoring plan describes how to collect, assess and archive all relevant data to be monitored according to the methodology. Data from the monitoring procedures will be recorded in the electronic project database and summarised in the Monitoring Report. The data collection will follow the "General guidelines for sampling and surveys for small-scale CDM project activities (version 01)"<sup>5</sup>, will comply with the requirements for the verification stated in SSC-PoA-DD A.4.4.2 of transparency and double-counting avoidance, and will check the required parameters in the methodology AMS I.E in an unbiased and reliable way.

The monitoring plan consists of:

- Monitoring concept
- Requirements for replacement of NRB
- Data collection
- Data archiving
- Training
- Quality Assurance/Quality Control Procedures
- Monitoring Report

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<sup>5</sup> EB 50 Report, Annex 30

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- Monitoring responsibilities

**Monitoring concept**

The CME will be responsible for the collection of all Sales Agreement data, for internally verifying the information in the Sales Agreements, and creation of the Monitoring Report at the end of each Monitoring Period. The CPA implementer will be responsible for data entry into an electronic database and for ensuring that the information in the Sales Agreements is complete and correct. The total amount of Sales Agreements will reveal the quantity of biogas systems sold at the end of a Monitoring Period. The electronic database will record the start and end dates of each selling year  $y$  for each biogas system ( $t$  fraction), and calculate the emission reductions attributable to each Monitoring Period. Appropriate record keeping procedures will be implemented to ensure that each Monitoring Period dataset can be transparently attributed to its corresponding CPA, preventing any occurrences of double-counting. Hence, the project database will keep records to determine the current status of each CPA, the duration of previous Monitoring Periods, the household surveys, and verification activities. The monitoring sampling will be tracked through the electronic database that consolidates the Sales Records from all CPAs.

To account for drop-off in use (U), the biogas systems deployed by the CPA implementer will be monitored in “cohorts” for each selling or maintenance year in the usage survey. That is, all biogas systems sold in a selling year or gone through maintenance will be monitored and treated as a cohort. A representative sampling will be applied to count for drop-off of biogas systems for every cohort. Sampling size will be chosen to achieve a 90/10 precision when annual sampling is chosen or 95/5 precision if it is biennial. In cases where survey results indicate that the precision level is not achieved the lower bound of the confidence interval may be chosen instead of repeating the survey effort. In order to avoid this situation, oversampling will be encouraged.

**Requirements for replacement of NRB**

Monitoring shall be required to determine the mass of NRB replaced by the biogas systems. As option (a) of the methodology is used to determine  $B_y$  confirmation of the continued use of the biogas system will be checked, including recording the number of hours of daily use.

**Data collection**

The CME will collect the data necessary for the monitoring and for the emission reductions calculation. Data will be managed through an electronic database that can directly attribute the data to the CPA, thereby allowing unambiguous determination of the emission reductions attributable to each CPA.

**Data archiving**

Sales Agreements will be stored by the CPA with copies sent to the CME. A back-up of the project database will also be stored on an electronic medium by the CME. All data monitored and required for verification and issuance will be kept for at least two years after the end of the crediting period or the last issuance of CERs for the project activity, whichever is later.

**Training**

The CME will provide the necessary training to the CPA implementers and the parties involved in the monitoring to ensure that the data recorded is complete and accurate. This monitoring training will be

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provided by the CME to the CPA implementers before the inclusion of their CPAs, and also to the monitoring group before the Monitoring Period exercises start.

**Quality Assurance/Quality Control Procedures**

Different quality control and quality assurance measures will be put in place by the CME to ensure that all emission reductions are real. Surveys will be carried out and the CME will check the consistency of the results. The CME will ensure that the studies are accurate and that a conservative approach has been taken.

Sales Records will be scrutinised by the CPA implementer to avoid double-counting and the CME will also conduct spot-checks to verify the legitimacy of such records. Sales Agreements will be checked at three levels, by the vendor, the CPA implementer and the CME, and missing or wrong data will be corrected wherever possible. In cases where it is not possible, any missing mandatory data will automatically invalidate that biogas systems and the *t fraction* will be counted as zero for the respective Monitoring Period resulting in no emission reductions being generated by that appliance. Wrong data entered in the Sales Agreement that lead to an inability to track biogas systems during monitoring will result in a lower usage rate. However in cases where the biogas systems can be traced, and missing information can be corrected, the new data will be updated in the Sales Agreement and the electronic Sales Record.

**Monitoring Report**

The CME will assess all monitoring data and produce Monitoring Reports corresponding to the preceding Monitoring Period of the CPAs for the DOE to verify. This reports will present the data relating to the emission reductions generated by CPAs during the Monitoring Period. The Monitoring Reports will also include, as required by the sampling plan:

- Unbiased and reliable estimates of the mean value of parameters used in the calculation of greenhouse gas emission reductions.
- Necessary precision of estimated parameters if required, or the lower bound of the confidence interval and the necessary sampling requirements.
- Formulas used in calculating and reporting parameters.

Generally, the Monitoring Reports will use the current CDM Monitoring Report Form and follow the current "Guidelines for completing the Monitoring Report Form (CDM-MR)"<sup>6</sup>.

**Monitoring Responsibilities**

The CME is in charge of supervising all the monitoring activities, including data collection, data monitoring, and writing the Monitoring Report. The CPA implementers and their CPAs will support the CME in all the monitoring activities by collecting the Sales Agreements and facilitating the tracking of the biogas digesters and helping the monitoring and testing groups. The monitoring and testing groups will conduct their respective tasks for monitoring the required parameters, but the final responsibility for the data contained in the Monitoring Report belongs to the CME.

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<sup>6</sup> EB 54 Report, Annex 34

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**Data and parameters monitored**

<b>Data / Parameter:</b>	$t_{fraction,y}$
Data unit:	Fraction of 365
Description:	Fraction of days in a year for each installed system
Source of data to be used:	Derived from records
Value of data applied for the purpose of calculating expected emission reductions in section B.5	[]
Description of measurement methods and procedures to be applied:	The CPA implementer keeps a record of the installation date, and the system is considered to be in use from the day of installation. This factor will be calculated through the database.
QA/QC procedures to be applied:	Records will be scrutinised by the CPA implementer to avoid double-counting and the CME will also conduct spot-checks to verify the legitimacy of such records.
Any comment:	

<b>Data / Parameter:</b>	n
Data unit:	Number
Description:	Number of installed systems in the records per year
Source of data to be used:	Derived from records
Value of data applied for the purpose of calculating expected emission reductions in section B.5	[]
Description of measurement methods and procedures to be applied:	The CPA implementer keeps a record of the installed biogas systems.
QA/QC procedures to be applied:	Records will be scrutinised by the CPA implementer to avoid double-counting and the CME will also conduct spot-checks to verify the legitimacy of such records.
Any comment:	

<b>Data / Parameter:</b>	$U_v$
Data unit:	Fraction
Description:	The fraction by which emission reductions are multiplied to obtain an assessment adjust for drop-off of biogas systems in use per cohort year. A cohort is defined as

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	the biogas system sold in the same year y.
Source of data to be used:	Survey of biogas system users per cohort using sampling methods.
Value of data applied for the purpose of calculating expected emission reductions in section B.5	[]
Description of measurement methods and procedures to be applied:	The CPA implementer keeps a record and a survey is done at least biennial in order to assess the biogas systems in operation
QA/QC procedures to be applied:	Usage monitoring will be performed by the CME and/or by an authorised organisation designated by the CME following sampling guidelines. <sup>7</sup>
Any comment:	

Data / Parameter:	$f_{dis}$
Data unit:	Fraction
Description:	Displacement rate of the average annual consumption of woody biomass per old appliance
Source of data to be used:	Surveys or studies
Value of data applied for the purpose of calculating expected emission reductions in section B.5	[]
Description of measurement methods and procedures to be applied:	The displacement rate of consumption of woody biomass per old appliance will be determined at least once every tow years as follows: A representative sampling method for the survey of number of hours/day cooking with biogas per burner will be used. The survey will consists of questionnaires related to the displacement of woody biomass by 1 hour cooking with biogas.
QA/QC procedures to be applied:	The survey follows the representative sampling methods as described in paragraph 17 of AMS I.E.
Any comment:	

<sup>7</sup> EB 50, Annex 30, General Guidelines for Sampling and Surveys for Small-Scale CDM Project Activities

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**C.1. Please indicate the level at which environmental analysis as per requirements of the CDM modalities and procedures is undertaken. Justify the choice of level at which the environmental analysis is undertaken:**

Please tick if this information is provided at the PoA level. In this case sections C.2. and C.3. need not be completed in this form.

**C.2. Documentation on the analysis of the environmental impacts, including transboundary impacts:**

The primary negative environmental impacts of the CPA are related to the production of the biogas systems.

[]

Transboundary impacts:

The CPA places a boundary on the country of [], thus no transboundary issues arise.

Environmental benefits:

- Human health: Children and mothers will be exposed to fewer air pollutants through reduced emission of not only CO<sub>2</sub>, but also carbon monoxide and particulate matter. Air pollution from cooking with solid fuel is a key risk factor for childhood pneumonia as well as many other respiratory, cardiovascular and ocular diseases.
- Biodiversity: will be improved as the programme reduces pressure on remaining forest reserves in [Country], increasing not only the amount of biomass stocks, but preserving the otherwise deforested woody ecosystems. This will have positive effects on both the fauna and flora biodiversity of the wood collection areas.

**C.3. Please state whether an environmental impact assessment is required for a typical CPA, included in the programme of activities (PoA), in accordance with the host Party laws/regulations:**

[Details of requirements].

**SECTION D. Stakeholders' comments**

**D.1. Please indicate the level at which local stakeholder comments are invited. Justify the choice:**

Please tick if this information is provided at the PoA level. In this case sections D.2. to D.4. need not be completed in this form.



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It has been decided to do the stakeholder consultation at the CPA level, due to the different nature of the CPA implementers and multiple host countries in the PoA.

**D.2. Brief description how comments by local stakeholders have been invited and compiled:**

Stakeholders were invited to attend a public meeting about environmental concerns and solutions in [Country]. The meeting was held on [time], at [location]. [Number] people who represent a wide range of stakeholders attended the meeting. Women were well represented and were outspoken in the meeting, making up [number] of the attendees.

Stakeholders included [].

Participants were briefed on the background to the CDM and the SSC-PoA-DD with questions and answer sessions for each topic. Participants were then presented with the specifics of the SSC-CPA and invited to make comments and ask any questions. The participants then engaged in an exercise to examine the sustainability of the SSC-CPA. Participants were also invited to provide written feedback, evaluation forms were received in [language].

The Local Stakeholder Consultation Report provides a detailed description of the consultation and the results.<sup>8</sup>

**D.3. Summary of the comments received:**

[:

Issue	[] response

Details on comments that have been received during the stakeholder consultation process are contained in the Local Stakeholder Consultation Report.

**D.4. Report on how due account was taken of any comments received:**

All comments received during the Local Stakeholder Consultation were reviewed and wherever possible were incorporated into the design of the CPA.

<sup>8</sup> Local Stakeholder Consultation Report

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**Annex 1**

**CONTACT INFORMATION ON ENTITY/INDIVIDUAL RESPONSIBLE FOR THE SMALL-SCALE CPA**

Organisation:	
Street/P.O.Box:	
Building:	
City:	
State/Region:	
Postfix/ZIP:	
Country:	
Telephone:	
FAX:	
E-Mail:	
URL:	
Represented by:	
Title:	
Salutation:	
Last Name:	
Middle Name:	
First Name:	
Department:	
Mobile:	
Direct FAX:	
Direct tel:	
Personal E-Mail:	

**Annex 2**

**INFORMATION REGARDING PUBLIC FUNDING**

**Annex 3**

**BASELINE INFORMATION**

**Annex 4**

**MONITORING INFORMATION**

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